

Working with Educationline Limited

Here are some helpful hints for working with the team at Educationline Limited:

Keep talking

Remember to keep in touch with us and let us know what's going on at every stage of your role. If you know that you're due to be finishing a placement, let us know as soon as possible. That way we can start looking for your next job in advance.

Let us know

Let us know in advance if you cannot make it into work or are going to be late. That way we can keep the school informed, which helps to maintain a good relationship between us and them. In turn, it could also mean more regular work for you.

Keep your eye out

Let us know if you hear about any contracts or placements you feel you might be suited to. We have a business relationship with most educational facilities in Buckinghamshire, Bedfordshire and Hertfordshire and there is a good chance that we may be able to arrange a placement for you.

Make sure

Always ensure that a placement is right for you before accepting it. We endeavour to create a good match between our candidates and the school we place them in, so we will always provide you with as much information about the school as we can. However, please also research the school yourself so you are satisfied that the role is right for you, that you are able to get to the job on time and that you understand what is required of you.

Your timesheet

Please check with your consultant at the start of each booking about the way in which the school signs off timesheets. If you have any questions about how to get your timesheet authorised, or if there are any problems getting timesheets to us, then please let us know and we will be happy to resolve the issue for you.